

## Training Assessment and Quality Assurance (TAQA): Initial Assessment 6317 - Level 3 - Assessors Award

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The Old Magazine, 8 & 9 Northern Galleries, Fort Fareham Business Park, Newgate Lane, Fareham, Hampshire, England. PO14 1AH

Participant Name: ..... Date: .....

Address: .....

Where did you find out about this course?.....  
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### The City & Guilds 6317 TAQA Assessor comprises of 3 Units & 4 Qualifications

Qualification Structure and Requirements:

#### Available Units:

Unit Number:	Unit Title:	Credit Value:
301	Understand the Principles and Practices of Assessment	3
302	Assess Occupational Competence in the Work Environment	6
303	Assess Vocational Skills, Knowledge and Understanding	6

#### Overview of Assessment Requirements:

Where possible a holistic approach will be encouraged. This means that one piece of evidence may be used to meet more than one learning outcome or assessment criteria.

All evidence must be valid, authentic, sufficient, current and relevant.

#### Rules of Combination:

Qualification Title	Total Credits	Mandatory Units	Guided Learning Hours
Level 3 Award in Understanding the Principles and Practices of Assessment	3	301	24
Level 3 Award in Assessing Competence in the Work Environment	9	301 302	54
Level 3 Award in Assessing Vocationally Related Achievement	9	301 303	54
Level 3 Certificate in Assessing Vocational Achievement	15	301 302 303	84

**Please select which qualification for Assessors (6317)  
you feel is most appropriate to your role**

<b>Level 3 Award in Understanding the Principles and Practices of Assessment</b>
<u>Module to be taken to achieve this award:</u>
<b>Unit 301</b> - Understanding the Principles and Practices of Assessment - Knowledge (3 credits)
<b>(This award is for those who are starting their journey as an assessor)</b>

The aim of Unit 301 is to assess the participant’s knowledge and understanding of the principles and practices of assessment.

**Evidence Requirements:**

The outcomes for this unit will be assessed using the appropriate methods required to assess the participant’s knowledge and understanding.

The participant will be required to research and answer a set of questions with a given word count.

**If the Level 3 Award in Understanding the Principles and Practices of Assessment is the award that you have selected please explain why:**

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<b>Level 3 Award in Assessing Competence in the Work Environment</b>
<u>Modules to be taken to achieve this award:</u>
<b>Unit 301</b> - Understanding the Principles and Practices of Assessment - Knowledge (3 credits)
<b>Unit 302</b> - Assess Occupational Competence in the Work Environment - Competence (6 credits)
<b>(This award is for those who assess the demonstration of competence in a work environment)</b>

The aim of Unit 302 is to assess the participant’s performance and knowledge in carrying out assessments of occupational competence in a work environment.

**Evidence Requirements:**

The outcomes for this unit will be assessed by observing the participant assessing a learner (within their occupational competence) skills, knowledge and understanding via observation, examining work products, questioning and professional discussion.

There must be evidence of two assessments of at least two learners (four assessments in total) within the participant’s occupational competence.

(If possible, within your occupational competence, the observation will be carried out on site. This will be discussed following the receipt of your initial assessment.)

**If the Level 3 Award in Assessing Competence in the Work Environment is the award that you have selected please explain why:**

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**Level 3 Award in Assessing Vocationally Related Achievement**

Modules to be taken to achieve this award:

**Unit 301** - Understanding the Principles and Practices of Assessment - Knowledge (3 credits)

**Unit 303** - Assess Vocational Skills, Knowledge and Understanding - Competence (6 credits)

**(This award is for those who assess knowledge and / or skills in vocationally related subjects)**

The aim of Unit 303 is to assess the participant’s performance and knowledge in carrying out the assessment of vocational skills, knowledge and understanding outside of the work environment.

**Evidence Requirements:**

The outcomes for this unit will be assessed by observing the participant assessing a learner’s skills, knowledge and understanding via observation, examining work products, questioning and professional discussion. There must be evidence of two assessments of at least two learners (four assessments in total). (If possible the observation will be carried out on site. This will be discussed following the receipt of your initial assessment.)

**If the Level 3 Award in Assessing Vocationally Related Achievement is the award that you have selected please explain why:**

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**Full Assessor Qualification: Assessing Vocational Achievement:**

**Level 3 Certificate in Assessing Vocational Achievement**

Modules to be taken to achieve this award:

**Unit 301** - Understanding the Principles and Practices of Assessment - Knowledge (3 credits)

**Unit 302** - Assess Occupational Competence in the Work Environment - Competence (6 credits)

**Unit 303** - Assess Vocational Skills, Knowledge and Understanding - Competence (6 credits)

**(This award is for those who may use all assessment methods based on sound assessment principles)**

**If the Level 3 Certificate in Assessing Vocational Achievement is the award that you have selected please explain why:**

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**Please explain your assessor role:**

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**Have you any other comments or information that would be relevant?**

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Please list your:

**Academic Qualifications**

Name of College/School	Year	Subject	Grade

**Vocational Qualifications**

Name of College	Vocational Subject	Year Achieved

**Signed:** ..... **Date:** .....

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